

## Organisation of the Nordic UBL working group

In order to consolidate the work in the Nordic UBL groups, it has been suggested that two groups are set up – a technical working group and a steering group. The participants and responsibilities of the two groups are outlined.

### 1 Technical workinggroup

The first group is the technical working group, which consists of the technical experts from organisations in the different countries.

#### 1.1 Participants

The participants in the technical workinggroup are:

- Peter Larsen Borrensen, Denmark, IT and Telecom Agency (ITST)
- Knut Granli, Norway, Ministry of Government Administration and Reform eProcurement Secretariat
- Are Berg, Norway, consultant for e2b Forum (an e-invoicing initiative in the private sector supported by the government - [www.e2b.no](http://www.e2b.no)).
- Jostein Frømyr, Norway, consultant for Norwegian Ministry of Government Administration and Reform eProcurement Secretariat
- Martin Forsberg, Sweden, Single Face To Industry (SFTI),
- Søren Lennartson, Sweden, Single Face To Industry (SFTI),
- Peter Noren, Sweden, Swedish National Financial Management Authority (ESV),
- Jere Reinikainen, Finland, State Treasury
- Kim Hacklin, Finland, Tiede - Information Society Development Centre

Observers:

- Mark Leach, England, consultant for OGC buying solutions under Office of Government Commerce
- Örn S. Kaldalóns, Iceland, Icepro
- Karl F. Garðarsson
- Haraldur Bjarnason
- Bergthor Skulason
- Friðbjörn
- Georg,

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- Magnús Örn,

### **1.2 Responsibilities:**

The participants in the technical group are expected to:

- take active part in the planning and actual implementation of the deliveries in accordance with the work schedule drafted by the consultant
- participate in the technical phonemeetings and, in corporation with the consultant, take part in the planning of the meetings.
- participate in the workshops and take part in the planning of the workshops in corporation with the national steeringgroup member and the consultant.

## **2 Steeringgroup**

The second group is a steering group consisting of projectmanagers from the different countries.

### **2.1 Participants**

The participants of the steeringgroup are:

Ministeriet for Videnskab,  
Teknologi og Udvikling

Steeringgroup:

- Helle Dam Sørensen, Denmark, Ministry of Science, Technology and Innovation
- Knut Granli, Norway, Ministry of Government Administration and Reform eProcurement Secretariat
- Peter Noren, Sweden, Swedish National Financial Management Authority (ESV),
- Kerstin Wiss Holmgren, Sweden, Swedish Association of Local Authorities and Regions (Sveriges Kommuner och Landsting),
- Jere Reinikainen, Finland, State Treasury
- Kim Hacklin, Finland, Tiekke - Information Society Development Centre

Observers:

- Amabel Grant, England, OGC
- Örn S. Kaldalóns, Iceland, Icepro

### **2.2 Responsibilities**

The members of the steeringgroup are expected to:

- take part in the development of the organisational setup,
- be responsible for the securing funds for the project, and raising external funding,
- participate in the phonemeetings of the steeringgroup,
- participate in the phonemeetings for the technical working group depending on needs,
- in corporation with the consultant be responsible for organisation of workshops in their native country.